

Position Description

For the Period November 1, 2022 through October 31, 2023

Name:

Title:

Certified Nurse Practitioner/ Physician Assistant

Department/Division:

Vascular Surgery

General Duties

The Certified Nurse Practitioner/ Physician Assistant is a member of a multidisciplinary team responsible for the evaluation and treatment of patients with vascular disease. Utilizing advanced knowledge and clinical expertise, the Certified Nurse Practitioner/ Physician Assistant acts as a clinician, coordinator, consultant, educator, leader and researcher. This position reports directly to Chairman of the Division of Vascular Surgery who in turns reports to Michael Neumeister MD, Chairman of Department of Surgery.

Characteristic Duties and Responsibilities

Time Commitment

- | | |
|------------|-----|
| I. Service | 75% |
|------------|-----|
- A. Demonstrates, by actions, commitment to the mission and the behavioral standards of SIU School of Medicine. Provides excellent service to both internal and external customers through collaboration and partnership; compassion and respect; integrity and accountability; diversity and inclusion; as well as continuous learning and improvement.
 - B. Coordinates delivery of care for patients seen in the vascular surgery clinic with physicians and other health care professionals.
 - C. Assesses, utilizing physical assessment skills, and documents the needs of patients and family members.
 - D. Participates in, plans, develops, organizes and evaluates the programs in Vascular Surgery for continuity of care.
 - E. Develops, implements and reviews medical and nursing protocols relating to vascular surgery patients from referring institutions.
 - F. Participates in the interpretation of assessment data in order to determine actual or potential problems.
 - G. Assists in the formulation of plans of care with physicians and other health care professionals. Plans, implements and evaluates nursing interventions based on assessed needs.
 - H. Facilitates continuity of care through the referral of patients and contacts the referring physicians with both phone contact and follow-up letters.
 - I. Acts as a patient and family advocate using the nursing process and problem solving techniques.
 - J. Rounds on hospitalized patients in order to assure the transition of patients between hospital, home and outpatient care.
 - K. Responds appropriately in emergency situations.
 - L. Reports actual or potential risk management situations utilizing the hospital notification system.

- M. Performs minor procedures in the clinic as instructed by the surgeon.
- II. Teaching 10%
- A. Provides patient and family education based on assessed need regarding the diagnosis, treatment, protocols and diagnostic testing in the area of vascular surgery.
 - B. Teaches patients and family members about necessary post-op care.
 - C. Develops, reviews, and evaluates a wide range of patient educational material related to vascular disease
 - D. Provides and participates in professional educational activities related to vascular surgery patients.
- III. Research 10%
- A. Applies a scientific process to advance the service provided to patients.
 - B. Participates with the physicians and data manager in the enrollment and maintenance of patients on designated research protocols related to health and prevention.
 - C. Through appropriate committees, initiates and participates in nursing and interdisciplinary research.
 - D. Participates with nursing and other colleagues in the publication of approved research findings.
- IV. Consultant/Change Agent 3%
- A. Recognizes and utilizes opportunities to function as a change agent by recommending and introducing practice innovations.
 - B. Applies the total quality management process to plan and implement change.
 - C. Utilizes advanced knowledge to act as a consultant to nurses and other members of the health care team regarding complex patient related problems.
 - D. Provides telephone consultation to potential clients and health care professionals regarding current vascular surgical health protocols.
- V. Administration 2%
- A. Initiates and participates in the development of standards and policies regarding patient care through participation on appropriate committees.
 - B. As a member of the multidisciplinary team, participates in the strategic direction for the Division of Vascular Surgery.
 - C. Demonstrates responsibility and accountability for own professional status.
 - D. Promotes positive interpersonal relationships and demonstrates effective communication methods.

MINIMUM QUALIFICATIONS

Graduate of an accredited Nurse Practitioner program/ Physician Assistant Program; AND
1.) Received passing score on national certifying exam; AND
Ability to be licensed in the State of Illinois as Nurse Practitioner/ Physician Assistant
2.)

DESIRED QUALIFICATIONS

Sensitive to the needs of underrepresented minority populations

Two years of clinical/hospital work experience as a Certified Physician Assistant or Certified Nurse Practitioner

ENVIRONMENTAL, HEALTH AND SAFETY RESPONSIBILITIES

Participates in meetings, trainings and other environmental, health and safety activities as required by SIU School of Medicine.

WORKING CONDITIONS AND PHYSICAL DEMANDS

See attached Physical and Environmental Requirements form

Certified Nurse Practitioner/ Physician Assistant
Division of Vascular Surgery
Department of Surgery

Chairman
Division of Vascular Surgery
Department of Surgery

Michael Neumeister, M.D. Date
Elvin G. Zook Professor and Chairman
Department of Surgery