

Faculty Position Description

For the period of _____ to _____

NAME:

RANK:

Title:

Track:

Department/Division:

Assistant or Associate Professor of Clinical Surgery

Assistant or Associate Professor of Clinical Surgery

Tenure Track

Surgery/Cardiothoracic Surgery

DATE:

GENERAL DUTIES

This person will function as a member of the Division of Cardiothoracic Surgery within the Department of Surgery.

ORGANIZATIONAL RELATIONSHIP

This position will report to the Chairman of the Division of Cardiothoracic Surgery who reports to the Chairman of the Department of Surgery.

CHARACTERISTIC DUTIES AND RESPONSIBILITIES:

TIME COMMITMENT

Demonstrates, by actions, commitment to the mission and the behavioral standards of SIU School of Medicine. Provides excellent service to both internal and external customers through collaboration and partnership; compassion and respect; integrity and accountability; diversity and inclusion; as well as continuous learning and improvement.

I. Administration

5%

- A. Provide expertise for trends in future development of cardiac surgery and implement new programs where appropriate for the mission of the School and affiliated hospitals.
- B. Assess manpower needs of the region for cardiothoracic surgeons and plan and develop appropriate educational programs to meet these needs including undergraduate, postgraduate, and continuing medical education.

II. Teaching

25%

- A. Work with faculty to develop educational objectives, curriculum content and delivery, and assessment for undergraduate medical education in the area of cardiothoracic surgery.
- B. Assist in the planning and implementation, if needed, of a program in cardiothoracic surgery.
- C. Organize and conduct continuing education in cardiothoracic surgery.
- D. Represent cardiothoracic surgery in educational planning throughout the School.
- E. Serve on educational committees where appropriate within the School of Medicine.

III. Research

15%

- A. Recommend areas and programs of research in cardiothoracic surgery appropriate to the needs of the faculty and mission of the Division.

- B. Provide an exemplary role model as an investigator for students, residents and faculty.
- C. Work to obtain intramural and/or extramural funds to support research in cardiothoracic surgery.

IV. Service

55%

- A. Provide a role model for students and residents by maintaining a practice of high quality cardiothoracic surgery.
- B. Provide consultative and/or diagnostic service to house staff and other physicians.
- C. Participate in assigned Departmental, Medical School and Hospital committees.

REQUIRED QUALIFICATIONS

Sensitive to the needs of underrepresented minority populations

MD license

Able to be licensed in the State of Illinois

Successful completion of a cardiothoracic residency and fellowship

Board-Certified or Board- Eligible in Cardiothoracic Surgery

ENVIRONMENTAL, HEALTH AND SAFETY RESPONSIBILITIES

Participates in meetings, trainings and other environmental, health and safety activities as required by SIU School of Medicine.

WORKING CONDITIONS

See attached Physical and Environmental Requirements form

 Date
 Assistant Professor of Clinical Surgery
 Division of Cardiothoracic Surgery
 Department of Surgery

 Traves Crabtree, M.D. Date
 Professor and Chairman
 Division of Cardiothoracic Surgery
 Department of Surgery

 Michael Neumeister, MD Date
 Professor and Chairman
 Department of Surgery

PHYSICAL AND ENVIRONMENTAL REQUIREMENTS

SIU SCHOOL OF MEDICINE

Incumbent: _____ Classification: Assistant Professor of Clinical Surgery
 Position No. (if applicable): _____ Department: Surgery-SMS

WORK ENVIRONMENT: (Check all applicable environments)

<input checked="" type="checkbox"/> Office	<input checked="" type="checkbox"/> Hospital
<input checked="" type="checkbox"/> Clinic	<input type="checkbox"/> Warehouse
<input type="checkbox"/> Research Laboratory	<input type="checkbox"/> Outdoors
<input type="checkbox"/> Other (Be Specific): _____	

PHYSICAL DEMANDS:	Seldom	Occasionally	Frequently	Constantly	N/A
(Indicate frequency of activity during performance of position duties)	(Performed rarely less than 2% of the time)	(Performed less than 25% of the time)	(Performed 26% to 50% of the time)	(Performed 51% or most of the time)	

(Click on the Physical Demands Definitions button at the bottom of the form for a list of physical demands definitions)

Reading	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Writing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Speaking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Close visual acuity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Travel	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hearing - Conversation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Hearing - Other Sounds	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Stooping	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Squatting	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Gross hand manipulation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Fine hand manipulation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Working in dust, fumes, gases, or irritants	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Working at heights	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Working in extreme cold, heat and/or humidity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Working in close quarters	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Climbing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Operating motor vehicles	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Sitting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Standing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Walking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Working above shoulder level	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Twisting	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Kneeling	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Pushing or pulling		10 - 20 lbs.			<input type="radio"/>
Carrying		10 - 20 lbs.			<input type="radio"/>
Lifting		10 - 20 lbs.			<input type="radio"/>
Other (Please list): _____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

I affirm the environmental and physical demands listed on this form are an accurate reflection of the requirements of this position to the best of my knowledge and belief.

I have read, understand and am capable of meeting the physical and environmental demands of this position.

Traves Crabtree, MD

Supervisor Signature	Date	Supervisor Name	Employee Signature	Date
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