

**Southern Illinois University**  
**School of Medicine**  
**POSITION DESCRIPTION**

**NAME:**

**RANK:** Assistant Professor of Clinical FCM

**Tenure:** Alternate Track

**DEPT:** Family & Community Medicine

**DIVISION:** SIU Center for Family Medicine-  
Springfield

**POSITION FUNCTION:**

This position will provide dental care services to patients of the Center for Family Medicine's FQHC's programs. In addition, the incumbent will work closely with the Chief Dental Officer to coordinate training experiences for dental students and other learners.

**ORGANIZATIONAL RELATIONSHIPS:**

This position will serve as a faculty member of the Department of Family & Community Medicine and report to the Chief Dental Officer of the SIU Center for Family Medicine FQHC who in turn reports to the Chief Executive Officer of the FQHC.

**DUTIES AND RESPONSIBILITIES:**

Demonstrates, by actions, commitment to the mission and the behavioral standards of SIU School of Medicine. Provides excellent service to both internal and external customers through collaboration and partnership; compassion and respect; integrity and accountability; diversity and inclusion; as well as continuous learning and improvement.

**I. TEACHING (10%)**

- A. Serve as a mentor for dental students and residents who rotate through the Springfield site.
- B. Supervise dental students in the provision of care to patients.
- C. Develop and facilitate core curriculum conferences for the FCM residency program on the integration of oral health and primary care.

**II. SERVICE (80%)**

- A. Provide direct dental services to patients of the SIU CFM dental clinic in Springfield.
- B. On an emergent or temporary basis, provide dental care to patients at other SIU FQHC dental sites.
- C. Supervise dental hygienist and dental assistants in the provision of dental care to patients.
- D. Participate in Center Peer Review and Quality Improvement activities.
- E. Provide emergency services to patients as needed.

**III. ADMINISTRATION (5%)**

- A. Maintain effective relationships with community providers in sites where dental care is provided to enhance services and outcomes for patients, ensuring coordination of care with community resources.
- B. Ensure compliance with all regulatory entities' standards; ensure quality patient care and appropriate provider productivity.
- C. Serve as member of the Management Team and the Continuous Quality Improvement Committee.
- D. Attend faculty meetings and core conferences as requested.

**IV. RESEARCH/ACADEMIC ACTIVITIES (5%)**

- A. Attend professional meetings in field to keep abreast of new developments and treatments.

**REQUIRED QUALIFICATIONS:**

- a. Sensitive to the needs of underrepresented minority and low income populations.
- b. Doctorate of Dental Surgery or Doctorate of Dental Medicine at time of hire.
- c. Licensed/License Eligible to Practice Dentistry in the State of Illinois

**HEALTH, SAFETY AND ENVIRONMENTAL REQUIREMENTS:**

Participates in meetings, training and other environmental, health and safety activities as required by SIU School of Medicine.

**WORKING CONDITIONS/PHYSICAL DEMANDS:**

See attached Physical and Environmental Requirements form.

**SIGNATURES:**

\_\_\_\_\_  
Incumbent  
Assistant Professor of Clinical FCM

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sharon Molitoris, DDS, Supervisor  
SIU FQHC Chief Dental Officer

\_\_\_\_\_  
Date

**APPROVED:**

\_\_\_\_\_  
Iris Wesley  
SIU FQHC Chief Executive Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Janet Albers, MD  
Professor and Chair  
SIU Department of Family & Community Medicine

\_\_\_\_\_  
Date

# PHYSICAL AND ENVIRONMENTAL REQUIREMENTS

SIU SCHOOL OF MEDICINE

Incumbent: \_\_\_\_\_ Classification: **Assistant Professor of Clinical Family & Community Medicine**

Position No. (If applicable): \_\_\_\_\_ Department: **Family and Community Medicine/Springfield-SMS**

**WORK ENVIRONMENT: (Check all applicable environments)**

<input checked="" type="checkbox"/> Office	<input type="checkbox"/> Hospital
<input checked="" type="checkbox"/> Clinic	<input type="checkbox"/> Warehouse
<input type="checkbox"/> Research Laboratory	<input type="checkbox"/> Outdoors
<input type="checkbox"/> Other (Be Specific): _____	

PHYSICAL DEMANDS:	Seldom	Occasionally	Frequently	Constantly	N/A
(Indicate frequency of activity during performance of position duties)	(Performed rarely less than 2% of the time)	(Performed less than 25% of the time)	(Performed 26% to 50% of the time)	(Performed 51% or most of the time)	

*(Click on the Physical Demands Definitions button at the bottom of the form for a list of physical demands definitions)*

Reading	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Writing	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Speaking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Close visual acuity	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Travel	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hearing - Conversation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Hearing - Other Sounds	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Stooping	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Squatting	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Gross hand manipulation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Fine hand manipulation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Working in dust, fumes, gases, or irritants	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Working at heights	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Working in extreme cold, heat and/or humidity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Working in close quarters	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Climbing	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Operating motor vehicles	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sitting	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Standing	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Walking	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Working above shoulder level	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Twisting	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Kneeling	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Pushing or pulling	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	5 - 10 lbs.				<input type="radio"/>
Carrying		5 - 10 lbs.			<input type="radio"/>
Lifting		5 - 10 lbs.			<input type="radio"/>
Other (Please list): _____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

I affirm the environmental and physical demands listed on this form are an accurate reflection of the requirements of this position to the best of my knowledge and belief.

I have read, understand and am capable of meeting the physical and environmental demands of this position.

Supervisor Signature \_\_\_\_\_ Date \_\_\_\_\_ Supervisor Name **Sharon Molitoris**

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_