

## POSITION DESCRIPTION

For the period November 4,2019 through June 30, 2020

NAME:  
RANK: Assistant/Associate Professor  
TRACK: Tenure track  
Department/Division: Surgery/Urology  
FLSA Status: Exempt

### GENERAL DUTIES

This is an academic position in the practice and teaching of urology to medical students, residents, and allied health professionals with direct responsibilities to the Chief of the Division of Urology who reports to the Chairman of the Department of Surgery.

### CHARACTERISTIC DUTIES AND RESPONSIBILITIES

### TIME COMMITMENT

Demonstrates, by actions, commitment to the mission and the behavioral standards of SIU School of Medicine. Provides excellent service to both internal and external customers through collaboration and partnership; compassion and respect; integrity and accountability; diversity and inclusion; as well as continuous learning and improvement.

The following information is intended to be representative of the work performed by incumbent in this position and is not all inclusive. The omission of a specific duty or responsibility will not preclude it from the position if the work is similar, related, or a logical extension of position responsibilities.

#### I. Teaching

15%

- A. Assist the Chairman of the Division of Urology and the Program Director in coordinating and directing the residency program, with particular emphasis in oncology.
- A. Participate in the development and implementation of specific undergraduate curricula in urology.
- B. Participate directly in urology residency training.
- C. Participate in continuing education programs in urology for both the clinical faculty and for practicing physicians in the area.
- D. Provide a role model for students and residents as a teacher and practicing urologist.

#### II. Research

15%

- A. Actively engage in research and scholarly activity to enhance the academic environment of the Division.
- B. Provide a role model for students and residents as an investigator.
- C. Seek appropriate funding mechanisms to support research.

**III. Service**

**60%**

- A. Demonstrates, by actions, commitment to the mission and the behavioral standards of SIU School of Medicine. Provides excellent service to both internal and external customers through collaboration and partnership; compassion and respect; integrity and accountability; diversity and inclusion; as well as continuous learning and improvement.
- B. Set an example to future practitioners of highly skilled and conscientious practice of urology that is balanced with self-education and other academic activities.
- C. Assist in the coordination of multiple disciplinary clinics for the care of urologic oncology patients.
- D. Maintain a clinical practice in urology in order to enhance clinical proficiency.
- E. Participate in peer review for assessing clinical practice skills for faculty within the Division.
- F. Represent the Division in regional, state, and national matters pertaining to the field of urology.
- G. Attend national meetings and symposia in urology and related fields for the purpose of contribution, acquisition of additional knowledge, and as an example to other physicians.
- H. Serve on committees in national, regional, and state societies pertaining to urologic oncology.
- I. Represent the Division and/or Department on committees as requested by the Division and Department Chairmen.

**IV. Administration**

**10%**

- A. Assist the Chief of the Division of Urology in coordinating and directing the residency program.
- B. Assist in the assessment of surgical manpower and education needs in the specialty of urology in Central and Southern Illinois and develop education programs to meet these needs.

**REQUIRED QUALIFICATIONS**

Board Certified or Board Eligible in Urology

Able to be licensed in the State of Illinois

Successful completion of urologic oncology fellowship

Sensitive to the needs of underrepresented minority populations

**ENVIRONMENTAL, HEALTH AND SAFETY RESPONSIBILITIES**

Participates in meetings, trainings and other environmental, health and safety activities as required by SIU School of Medicine.

**WORKING CONDITIONS**

See attached Physical and Environmental Requirements form

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Division of Urology  
Department of Surgery

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Bradley Schwartz, MD.      Date  
Professor and Chief  
Division of Urology  
Department of Surgery

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Michael Neumeister, MD.      Date  
Professor and Chairman  
Department of Surgery