

SOUTHERN ILLINOIS UNIVERSITY SCHOOL OF MEDICINE POSITION DESCRIPTION

NAME:

RANK: Assistant or Associate Professor of Clinical Family & Community Medicine

TRACK: Alternate

DEPARTMENT: Family & Community Medicine

DIVISION: SIU Center for Family Medicine-Quincy

POSITION PURPOSE: Responsibilities will include a combination of administration, patient care, research and teaching activities.

FUNCTIONAL RELATIONSHIPS: This position reports to the Director of the Quincy Family Medicine Residency Program, who in turn reports to the Chair, and is responsible for a broad range of activities essential to the development and operation of the Family Practice Residency Program in Quincy.

DUTIES AND RESPONSIBILITIES: Demonstrates, by actions, commitment to the mission and the behavioral standards of SIU School of Medicine. Provides excellent service to both internal and external customers through collaboration and partnership; compassion and respect; integrity and accountability; diversity and inclusion; as well as continuous learning and improvement.

I. Teaching **25%**

- A. Supervises the provision of prenatal care and directly supervises the delivery of pregnant patients.
- B. Supervises residents in continuity clinic.
- C. Works with medical students at the Quincy site.
- D. Presents within the didactic curriculum for the SIU Quincy residency as needed.
- E. Mentors residents and students as needed.

II. Service **70%**

- A. Provides direct patient care to own panel of patients at SIU Center for Family Medicine -Quincy including provision of prenatal care and delivery of pregnant patients.
- B. Conducts procedure clinics as needed.
- C. Participates in family medicine and obstetrical call.
- D. Participates in quality and peer review process.
- E. Serves on school and department committees as assigned.

III. Administration **0%**

IV. Research/Academic Activities

5%

- A. Conducts research in areas of particular interest and publishes in referred journals. Completes at least 2 scholarly activities every 5 years.
- B. Attends and presents at local, state, and national professional meetings.

REQUIRED QUALIFICATIONS:

- A. Sensitive to the needs of underrepresented minority populations.
- B. Experience providing services to multicultural populations.
- C. Experience dealing with underrepresented minority populations.
- D. Must possess an MD or DO degree.
- E. Must have graduated from an accredited residency training program at time of hire.
- F. Must be Board Certified or Board Eligible in Family Medicine or Osteopathic Medicine at time of hire.
- G. Must be licensed in the State of Illinois to practice medicine at the time of hire
- H. Must be willing to practice obstetrics and participate in the obstetrics call rotation.
- I. Must be willing to practice inpatient family medicine.

ENVIRONMENTAL, HEALTH AND SAFETY RESPONSIBILITIES:

Participate in meetings, training, and other environmental health and safety activities as required by SIU School of Medicine.

WORKING CONDITIONS/PHYSICAL DEMANDS:

See attached Physical and Environmental Requirements form.

SIGNATURES:

Incumbent
Assistant or Associate Professor of Clinical FCM
SIU Center for Family Medicine/Quincy

Date

William Dixon, MD
Associate Professor of Clinical FCM & Director
Quincy Family Medicine Residency Program

Date

REVIEWED:

Iris Wesley, Chief Executive Officer
SIU Center for Family Medicine

Date

Janet R. Albers, MD
Professor of Clinical FCM and Chair
Department of Family & Community Medicine

Date

PHYSICAL AND ENVIRONMENTAL REQUIREMENTS

SIU SCHOOL OF MEDICINE

Incumbent: _____ Classification: **Assistant or Associate Professor of Clinical FCM**

Position No. (If applicable): _____ Department: **Family and Community Medicine/Quincy-SMS**

WORK ENVIRONMENT: (Check all applicable environments)

<input checked="" type="checkbox"/> Office	<input checked="" type="checkbox"/> Hospital
<input checked="" type="checkbox"/> Clinic	<input type="checkbox"/> Warehouse
<input type="checkbox"/> Research Laboratory	<input type="checkbox"/> Outdoors
<input type="checkbox"/> Other (Be Specific): _____	

PHYSICAL DEMANDS:	Seldom	Occasionally	Frequently	Constantly	N/A
(Indicate frequency of activity during performance of position duties)	(Performed rarely less than 2% of the time)	(Performed less than 25% of the time)	(Performed 26% to 50% of the time)	(Performed 51% or most of the time)	

(Click on the Physical Demands Definitions button at the bottom of the form for a list of physical demands definitions)

Reading	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Writing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Speaking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Close visual acuity	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Travel	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hearing - Conversation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Hearing - Other Sounds	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Stooping	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Squatting	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Gross hand manipulation	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fine hand manipulation	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Working in dust, fumes, gases, or irritants	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Working at heights	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Working in extreme cold, heat and/or humidity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Working in close quarters	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Climbing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Operating motor vehicles	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sitting	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Standing	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Walking	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Working above shoulder level	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Twisting	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Kneeling	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Pushing or pulling	Less than 5 lbs.				<input type="radio"/>
Carrying	Less than 5 lbs.				<input type="radio"/>
Lifting	Less than 5 lbs.				<input type="radio"/>
Other (Please list): _____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

I affirm the environmental and physical demands listed on this form are an accurate reflection of the requirements of this position to the best of my knowledge and belief.

I have read, understand and am capable of meeting the physical and environmental demands of this position.

Supervisor Signature Date Supervisor Name Employee Signature Date