POSITION DESCRIPTION

for the period November 12, 2021 through June 30, 2022

NAME

RANK
Assistant Professor of Clinical Psychiatry

DEPARTMENT/DIVISION
Psychiatry/Child Psychiatry

POSITION PURPOSE
The incumbent will function as a faculty member in the Department of Psychiatry in the Division of Child Psychiatry. The incumbent will be responsible for active participation in child psychiatry clinical services and the delivery of instructional activities to students, residents, fellows and allied health professionals; and for service, research and clinical services as delineated. The incumbent will also provide adult psychiatry services as needed.

FUNCTIONAL RELATIONSHIPS
The incumbent will report to Chief of the Division of Child Psychiatry who reports to the Chair of the Department of Psychiatry who in turn reports to the Dean and Provost of SIU School of Medicine.

DUTIES AND RESPONSIBILITIES
Demonstrates, by actions, commitment to the mission and the behavioral standards of SIU School of Medicine. Provides excellent service to both internal and external customers through collaboration and partnership; compassion and respect; integrity and accountability; diversity and inclusion; as well as continuous learning and improvement.

ADMINISTRATION (2%)
• Serve on departmental and school committees as required and represent the department as needed to other organizations.

TEACHING (8%)
• Develop new activities for fellowship, resident and student training and didactic curriculum.
• Provide clinical supervision to fellows or residents for selected clinical rotations and as mentor.
• Present at grand rounds or interdisciplinary conferences.
• Serve as mentor for psychiatry clerkship.

RESEARCH (5%)
• Maintain up-to-date medical and psychiatric knowledge in specialty area.
• Publish one article in a peer-reviewed journal every four (4) years.

SERVICE (85% Patient Care)
• Provide clinical care in rotation with other faculty to inpatient psychiatric units across Springfield and Decatur hospitals.
• Provide outpatient coverage to clinics staffed by SIU Psychiatry such as Centrum, SIU Psychiatry Jacksonville, and/or the FQHC locations.
• Maintain professional outpatient practice in accordance with SIU HealthCare policy in areas needed for an accredited residency program and fellowship.
• Be credentialed at HSHS St Mary’s Hospital, HSHS St. John’s Hospital, and Springfield Memorial Hospital and take call/assist with coverage.
• Call and weekend coverage at the frequency of all full-time faculty in the division.

REQUIRED QUALIFICATIONS
• Must have an MD or DO degree.
• Must have completed an AOA or ACGME approved residency in General Psychiatry and Fellowship in Child and Adolescent Psychiatry.
• Must be board certified/eligible in General Psychiatry and Child and Adolescent Psychiatry.
• Must be board certified in General Psychiatry and Child and Adolescent Psychiatry within two (2) years of hire and maintain certification.
• Must be licensed or eligible for licensure with the State of Illinois.
• Must have experience providing services to multicultural populations; experience dealing with underrepresented minority populations; sensitive to the needs of minority populations.

ENVIRONMENTAL, HEALTH AND SAFETY RESPONSIBILITIES
Participates in meetings, training and other environmental, health and safety activities as required by SIU School of Medicine.

WORKING CONDITIONS/PHYSICAL DEMANDS
See attached Physical and Environmental Requirements form.

_________________________________________
Faculty Member

_________________________________________
Division Chief

_________________________________________
Chair of Department

_________________________________________
Date

_________________________________________
Date

_________________________________________
Date
POSITION DESCRIPTION
for the period November 12, 2021 through June 30, 2022

NAME

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PHYSICAL AND ENVIRONMENTAL REQUIREMENTS
SIU SCHOOL OF MEDICINE

Incumbent: 
Classification: Assistant/Associate Professor of Clinical Psychiatry

Position No. (If applicable): 
Department: Psychiatry-SMS

WORK ENVIRONMENT: (Check all applicable environments)

- [X] Office
- [ ] Hospital
- [X] Clinic
- [ ] Warehouse
- [ ] Research Laboratory
- [ ] Outdoors
- [ ] Other (Be Specific):

<table>
<thead>
<tr>
<th>PHYSICAL DEMANDS:</th>
<th>Seldom</th>
<th>Occasionally</th>
<th>Frequently</th>
<th>Constantly</th>
<th>N/A</th>
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<tbody>
<tr>
<td>(indicate frequency of activity during performance of position duties)</td>
<td>(Performed rarely less than 2% of the time)</td>
<td>(Performed less than 25% of the time)</td>
<td>(Performed 26% to 50% of the time)</td>
<td>(Performed 51% or most of the time)</td>
<td>(Click on the Physical Demands Definitions button at the bottom of the form for a list of physical demands definitions.)</td>
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<td>Reading</td>
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<tr>
<td>Writing</td>
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<tr>
<td>Close visual acuity</td>
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<td>Hearing - Conversation</td>
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<td>Hearing - Other Sounds</td>
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<tr>
<td>Stooping</td>
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<tr>
<td>Squatting</td>
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<tr>
<td>Gross hand manipulation</td>
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<tr>
<td>Fine hand manipulation</td>
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<td>Working in dust, fumes, gases, or irritants</td>
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<tr>
<td>Working at heights</td>
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<tr>
<td>Working in extreme cold, heat and/or humidity</td>
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<td>Working in close quarters</td>
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<td>Climbing</td>
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<td>Operating motor vehicles</td>
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<td>Working above shoulder level</td>
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<td>Pushing or pulling</td>
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</table>

I affirm the environmental and physical demands listed on this form are an accurate reflection of the requirements of this position to the best of my knowledge and belief.

I have read, understand and am capable of meeting the physical and environmental demands of this position.

 Supervisor Signature: ___________ Date: ___________ Supervisor Name: ___________

Employee Signature: ___________ Date: ___________