

## FACULTY POSITION DESCRIPTION

for the period of July 1, 2021 to June 30, 2022

**NAME:** \_\_\_\_\_  
**RANK:** \_\_\_\_\_ Assistant Professor of Clinical Neurology \_\_\_\_\_  
**TITLE:** \_\_\_\_\_ Pain Medicine \_\_\_\_\_  
**TRACK:** \_\_\_\_\_ Non-tenure \_\_\_\_\_  
**DEPARTMENT/DIVISION:** \_\_\_\_\_ NSI/Neurology \_\_\_\_\_

### **POSITION PURPOSE:**

This position will provide specialized care for patients requiring Pain Management, will be responsible for day to day clinical management and will be responsible to teaching this discipline to medical students and residents.

### **FUNCTIONAL RELATIONSHIPS:**

This position will report to the Chair of the Department of Neurology who in turn reports to the Dean of SIU School of Medicine

### **DUTIES AND RESPONSIBILITIES:**

Demonstrates, by actions, commitment to the mission and the behavioral standards of SIU School of Medicine. Provides excellent service to both internal and external customers through collaboration and partnership; compassion and respect; integrity and accountability; diversity and inclusion; as well as continuous learning and improvement.

- I. Teaching 5%
1. Presentation of lectures, seminars, conferences and rounds for residents and students (Years II, III and IV)
  2. Participate in Neurology/Neurosurgery grand rounds
  3. Participation in the basic science and other didactic curricula for neurology residents
  4. Conduct clinical (bedside and otherwise) teaching of pain management to neurology and other housestaff and medical students.
- II. Service (Patient Care) 85%
1. Develop and maintain a professional practice in accordance with departmental policy and the University practice plan (SIU Healthcare).
  2. Conduct 4.5 days of outpatient clinics per week exclusively related to pain management, including new and established outpatient visits, injection and interventional procedures and chemodenervation, and other procedures deemed within the providers capability and as credentialed by MMC.
  3. In conjunction with SIU and MMC Spineworks Multidisciplinary Pain Clinic in Springfield, develop a multi-disciplinary clinical program for pain management.
  4. Develop collaborative clinical and research relationships with other faculty members of the SIU's Neuroscience Institute, including Neurology and Neurosurgery and Physical Medicine and Rehabilitation.
- III. Administration 5%

1. Participate in scheduled meetings as a member of the hospital staff at Memorial Medical Center.
2. Serve on university, departmental and hospital committees as needed.

**IV. Research**

**5%**

1. Clinical research studies to include multicenter therapeutic trials and self-initiated studies of pain management.
2. Collaborative research with other SIU clinical faculty.

**REQUIRED QUALIFICATIONS:**

1. Sensitive to the needs of underrepresented minority populations.
2. Licensed as a physician and anesthesiologist in the State of Illinois with interest and special expertise in pain management.
3. Board eligible or board certified in Anesthesiology, Neurology, Pain Medicine & Rehabilitation
4. Board Certified or board eligible in Pain Medicine.

**DESIRABLE QUALIFICATIONS:**

The successful candidate will have knowledge and practical skills in the care of patients with pain, headache and musculoskeletal pain including medical intervention management of acute and chronic pain in the outpatient setting.

**ENVIRONMENTAL, HEALTH AND SAFETY RESPONSIBILITIES:**

Participates in meetings, training and other environmental, health and safety activities as required by SIU School of Medicine.

**WORKING CONDITIONS/PHYSICAL DEMANDS:**

See attached Physical and Environmental Requirements form.

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Incumbent

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Immediate Supervisor

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Department Chair/Head

# PHYSICAL AND ENVIRONMENTAL REQUIREMENTS

## SIU SCHOOL OF MEDICINE

Incumbent: \_\_\_\_\_ Classification: Assistant Professor of Neurology  
 Position No. (if applicable): \_\_\_\_\_ Department: Neurology-SMS

**WORK ENVIRONMENT: (Check all applicable environments)**

<input checked="" type="checkbox"/> Office	<input checked="" type="checkbox"/> Hospital
<input checked="" type="checkbox"/> Clinic	<input type="checkbox"/> Warehouse
<input type="checkbox"/> Research Laboratory	<input type="checkbox"/> Outdoors
<input type="checkbox"/> Other (Be Specific): _____	

PHYSICAL DEMANDS:	Seldom	Occasionally	Frequently	Constantly	N/A
(Indicate frequency of activity during performance of position duties)	(Performed rarely less than 2% of the time)	(Performed less than 25% of the time)	(Performed 26% to 50% of the time)	(Performed 51% or most of the time)	

*(Click on the Physical Demands Definitions button at the bottom of the form for a list of physical demands definitions)*

Reading	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Writing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Speaking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Close visual acuity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Travel	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hearing - Conversation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Hearing - Other Sounds	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Stooping	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Squatting	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Gross hand manipulation	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fine hand manipulation	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Working in dust, fumes, gases, or irritants	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Working at heights	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Working in extreme cold, heat and/or humidity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Working in close quarters	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Climbing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Operating motor vehicles	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Sitting	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Standing	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Walking	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Working above shoulder level	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Twisting	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Kneeling	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Pushing or pulling					<input checked="" type="radio"/>
Carrying	5 - 10 lbs.				<input type="radio"/>
Lifting	5 - 10 lbs.				<input type="radio"/>
Other (Please list): _____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

I affirm the environmental and physical demands listed on this form are an accurate reflection of the requirements of this position to the best of my knowledge and belief.

I have read, understand and am capable of meeting the physical and environmental demands of this position.

James Gilchrist, MD

Supervisor Signature \_\_\_\_\_ Date \_\_\_\_\_ Supervisor Name \_\_\_\_\_

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_