POSITION DESCRIPTION

For the period July 1, 2021 through June 30, 2022

NAME: **FLSA Status:** Exempt
RANK: Assistant/Associate Professor
TITLE: Urology Surgeon (Assistant or Associate Professor)
Department/Division: Surgery/Urology
TRACK: Tenure Track

GENERAL DUTIES

This is an academic position in the practice and teaching of Urology and the subspecialty of Minimally Invasive Surgery, Endourology and Stone Disease to medical students, residents, fellows and allied health professionals with direct responsibilities to the Chief of the Division of Urology who reports to the Chairman of the Department of Surgery.

ORGANIZATIONAL RELATIONSHIP

This faculty member reports directly to the Division Chief of Urology who, in turn, reports to the Chair of the Department of Surgery.

CHARACTERISTIC DUTIES AND RESPONSIBILITIES — TIME COMMITMENT

Demonstrates, by actions, commitment to the mission and the behavioral standards of SIU School of Medicine. Provides excellent service to both internal and external customers through collaboration and partnership; compassion and respect; integrity and accountability; diversity and inclusion; as well as continuous learning and improvement.

The following information is intended to be representative of the work performed by incumbent in this position and is not all inclusive. The omission of a specific duty or responsibility will not preclude it from the position if the work is similar, related, or a logical extension of position responsivities.

I. Teaching **15%**

A. Assist the Chairman of the Division of Urology and the Program Director in coordinating and directing the residency program, with particular emphasis in Endourology, Laparoscopy / Robotics and Stone Disease..

A. Participate in the development and implementation of specific undergraduate curricula in urology.

B. Participate directly in urology residency training.

C. Participate in continuing education programs in urology for both the clinical faculty and for practicing physicians in the area.

D. Provide a role model for students and residents as a teacher and practicing urologist.

II. Research **15%**

A. Actively engage in research and scholarly activity to enhance the academic environment of the Division.

B. Provide a role model for students and residents as an investigator.

C. Seek appropriate funding mechanisms to support research.

III. Service **60%**

A. Set an example to future practitioners of highly skilled and conscientious practice of urology that is balanced with self-education and other academic activities.

B. Assist in the coordination of multiple disciplinary clinics for the care of female pelvic medicine patients.

C. Maintain a clinical practice in urology in order to enhance clinical proficiency.

D. Participate in peer review for assessing clinical practice skills for faculty within the Division.

E. Represent the Division in regional, state, and national matters pertaining to the field of urology.

F. Attend national meetings and symposia in urology and related fields for the purpose of contribution, acquisition of additional knowledge, and as an example to other physicians.

G. Serve on committees in national, regional, and state societies pertaining to female pelvic medicine.

H. Represent the Division and/or Department on committees as requested by the Division and Department Chairmen.

I. Other professional activities as directed by the Chief of Urology

IV. Administration **10%**

A. Assist the Chief of the Division of Urology and Program Director in coordinating and directing the residency program as needed.

B. Assist in the assessment of surgical manpower and education needs in the specialty of urology in Central and Southern Illinois and develop education programs to meet these needs.

REQUIRED QUALIFICATIONS

Sensitive to the needs of underrepresented minority populations

Board Certified or Board Eligible in Urology

Successful completion of a Urology residency program

Successful completion of an Endouroloy and/or Laparoscopy/Robotic fellowship

MD or DO license for the State of Illinois

ENVIRONMENTAL, HEALTH AND SAFETY RESPONSIBILITIES

Participates in meetings, trainings and other environmental, health and safety activities as required by SIU School of Medicine.

WORKING CONDITIONS

See attached Physical and Environmental Requirements form

_____ Date

Assistant/Associate Professor
Division of Urology

_____ Date

Bradley Schwartz, DO
Professor and Chief
Division of Urology

_____ Date

Michael Neumeister, MD.
Professor and Chairman
Department of Surgery

PHYSICAL AND ENVIRONMENTAL REQUIREMENTS

SIU SCHOOL OF MEDICINE

Incumbent: _____ Classification: Assistant or Associate Professor

Position No. (If applicable): _____ Department: Surgery-SMS

WORK ENVIRONMENT: *(Check all applicable environments)*

[X] Office	[X] Hospital
[X] Clinic	[ ] Warehouse
[ ] Research Laboratory	[ ] Outdoors
[ ] Other (Be Specific): _____	

PHYSICAL DEMANDS:	Seldom	Occasionally	Frequently	Constantly	N/A
(Indicate frequency of activity during performance of position duties)	(Performed rarely less than 2% of the time)	(Performed less than 25% of the time)	(Performed 26% to 50% of the time)	(Performed 51% or most of the time)	
(Click on the Physical Demands Definitions button at the bottom of the form for a list of physical demands definitions)					
Reading	○	○	○	◉	○
Writing	○	○	○	◉	○
Speaking	○	○	○	◉	○
Close visual acuity	○	○	○	◉	○
Travel	○	◉	○	○	○
Hearing - Conversation	○	○	○	◉	○
Hearing - Other Sounds	○	○	○	◉	○
Stooping	○	◉	○	○	○
Squatting	○	◉	○	○	○
Gross hand manipulation	○	○	○	◉	○
Fine hand manipulation	○	○	○	◉	○
Working in dust, fumes, gases, or irritants	○	◉	○	○	○
Working at heights	○	○	○	○	◉
Working in extreme cold, heat and/or humidity	◉	○	○	○	○
Working in close quarters	○	◉	○	○	○
Climbing	○	○	○	○	◉
Operating motor vehicles	○	○	○	○	◉
Sitting	○	○	○	◉	○
Standing	○	○	○	◉	○
Walking	○	○	○	◉	○
Working above shoulder level	◉	○	○	○	○
Twisting	○	◉	○	○	○
Kneeling	○	◉	○	○	○
Pushing or pulling		20 - 40 lbs.			○
Carrying		10 - 20 lbs.			○
Lifting		20 - 40 lbs.			○
Other (Please list): _____	○	○	○	○	○

I affirm the environmental and physical demands listed on this form are an accurate reflection of the requirements of this position to the best of my knowledge and belief.

I have read, understand and am capable of meeting the physical and environmental demands of this position.

Supervisor Signature _____ Date _____ Supervisor Name Bradley Schwartz, DO

Employee Signature _____ Date _____

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