

FACULTY POSITION DESCRIPTION

for the period of July 1, 2020 to June 30, 2021

NAME: _____
RANK: Assistant Professor of Clinical Neurology
TITLE: Neuromuscular Disease Specialist
DEPARTMENT/DIVISION: NSI/Adult Neurology

POSITION PURPOSE:

This position will have responsibilities in administration, teaching, research and medical service as they pertain to the general mission of Southern Illinois University School of Medicine and the specific needs of the Department of Neurology. The faculty member will have knowledge and practical skills in the diagnosis and care of patients with neuromuscular diseases and will be responsible for teaching this discipline to medical students and residents.

FUNCTIONAL RELATIONSHIPS:

This faculty member will report to the Chair of the Department of Neurology, who in turn reports to the Dean of the School of Medicine.

DUTIES AND RESPONSIBILITIES:

Demonstrates, by actions, commitment to the mission and the behavioral standards of SIU School of Medicine. Provides excellent service to both internal and external customers through collaboration and partnership; compassion and respect; integrity and accountability; diversity and inclusion; as well as continuous learning and improvement.

- I. Teaching 5%
1. Presentation of lectures, seminars, conferences and rounds for residents and students (Years II, III and IV).
 2. Participate in Neurology grand rounds (attend weekly, present periodically).
 3. Participate in the basic science and other didactic curricula for neurology residents.
 4. Conduct clinical (bedside and otherwise) teaching of neurology and other housestaff and medical students during rounds on inpatient service.
- II. Service (Patient Care) 80%
1. Develop and maintain a professional practice in accordance with departmental policy and the University practice plan (SIU Healthcare).
 2. Conduct 7 half-days of outpatient clinics per week, except when staffing the inpatient service. The 7 half-day clinics to include at least 2 half days performing and interpreting EMGs.
 3. Participate in monthly multidisciplinary MDA Clinic.
 4. Provide inpatient care through consultations and, when appropriate, principal care as part of two week rotations 4-5 times per year, Monday through Friday on the neurology inpatient service, maintaining as least one outpatient clinic per week.
 5. Participate in neurology weekend call schedule covering department, St. John's Hospital and Memorial Medical Center, and any related call duties and requirements. This is currently 1 in 8 weekends.

III. Administration

10%

1. Serve on university, departmental and hospital committees as needed.
2. Participate in scheduled meetings as a member of the hospital staff at St. John's Hospital and Memorial Medical Center.

IV. Research

5%

(Time devoted to research will be raised or lowered depending on a faculty member's productivity and career goals. Time in research can/will be moved to teaching or clinical service, accordingly.)

1. Conduct clinical and/or basic research in neuromuscular disease and EMG.
2. Participate in clinical trials of new therapies for neuromuscular disease.
3. Publish research in peer reviewed journals and in other suitable scientific media.
4. Present at regional, national and international scientific meetings.

REQUIRED QUALIFICATIONS:

1. Sensitive to the needs of underrepresented minority populations.
2. Board certified or board eligible in neurology and at least one year of postdoctoral training or equivalent job experience in neuromuscular diseases and EMG.
3. Board certified or board eligible in clinical neurophysiology or neuromuscular medicine.
4. Licensed as a physician in the state of Illinois.

ENVIRONMENTAL, HEALTH AND SAFETY RESPONSIBILITIES:

Participates in meetings, training and other environmental, health and safety activities as required by SIU School of Medicine.

WORKING CONDITIONS/PHYSICAL DEMANDS:

See attached Physical and Environmental Requirements form.

Assistant Professor of Clinical Neurology

James Gilchrist, MD
Professor and Chair
Department of Neurology

PHYSICAL AND ENVIRONMENTAL REQUIREMENTS

SIU SCHOOL OF MEDICINE

Incumbent: _____ Classification: **Assistant Professor of Clinical Neurology**
 Position No. (if applicable): _____ Department: **Neurology-SMS**

WORK ENVIRONMENT: (Check all applicable environments)

<input checked="" type="checkbox"/> Office	<input checked="" type="checkbox"/> Hospital
<input checked="" type="checkbox"/> Clinic	<input type="checkbox"/> Warehouse
<input type="checkbox"/> Research Laboratory	<input type="checkbox"/> Outdoors
<input type="checkbox"/> Other (Be Specific): _____	

PHYSICAL DEMANDS:	Seldom <small>(Performed rarely less than 2% of the time)</small>	Occasionally <small>(Performed less than 25% of the time)</small>	Frequently <small>(Performed 26% to 50% of the time)</small>	Constantly <small>(Performed 51% or most of the time)</small>	N/A
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(Click on the Physical Demands Definitions button at the bottom of the form for a list of physical demands definitions)

Reading	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Writing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Speaking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Close visual acuity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Travel	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hearing - Conversation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Hearing - Other Sounds	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Stooping	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Squatting	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Gross hand manipulation	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fine hand manipulation	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Working in dust, fumes, gases, or irritants	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Working at heights	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Working in extreme cold, heat and/or humidity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Working in close quarters	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Climbing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Operating motor vehicles	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Sitting	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Standing	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Walking	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Working above shoulder level	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Twisting	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Kneeling	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Pushing or pulling					<input checked="" type="radio"/>
Carrying	5 - 10 lbs.				<input type="radio"/>
Lifting	5 - 10 lbs.				<input type="radio"/>
Other (Please list): _____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

I affirm the environmental and physical demands listed on this form are an accurate reflection of the requirements of this position to the best of my knowledge and belief.

I have read, understand and am capable of meeting the physical and environmental demands of this position.

Supervisor Signature _____ Date _____
 Supervisor Name **James Gilchrist, MD**

Employee Signature _____ Date _____