

POSITION DESCRIPTION

For the Period of through

NAME:

RANK: Assistant Professor of Clinical Internal Medicine

TITLE: Hepatologist

TRACK: Alternate (Non-Tenure)

DEPARTMENT/DIVISION: Internal Medicine-Gastroenterology/Hepatology

POSITION PURPOSE:

Participate as a full time faculty member in the Departmental and Medical School activities as a Clinical Teacher. The incumbent has a major commitment to the education in the form of scholarly activities related to education, leadership, administration and promotion of excellence in clinical care.

FUNCTIONAL REPLATIONSHIPS:

The incumbent in this position reports to the Chief Gastroenterology/Hepatology, who reports to the Chair for the Department of Internal Medicine, who reports to the Dean and Provost of the School of Medicine.

DUTIES AND RESPONSIBILITIES:

Demonstrates, by actions, commitment to the mission and the behavioral standards of SIU School of Medicine. Provides excellent service to both internal and external customers through collaboration and partnership; compassion and respect; integrity and accountability; diversity and inclusion; as well as continuous learning and improvement.

I. Administrative (*includes 5% academic consideration time*) **5%**

A. Academic consideration time. (.05 FTE)

B. Assume other divisional and departmental administrative responsibility as directed by the Division Chief.

II. Teaching **15%**

The SIU Department of Medicine is committed to delivering the highest quality medical education across the learning continuum (e.g., medical school/residency/fellowship/continuing education and faculty development).

- A. Teaching (*of which 7.5% occurs in the clinical setting and is therefore incorporated in determining the Clinical Full-Time Equivalent or CFTE*)
1. Teach, mentor, and supervise individual students/residents/fellows, if applicable, during in-patient and out-patient consultations and follow-up visits.
 2. Prepare and deliver lectures, seminars, conferences and rounds for students and residents taking the Gastroenterology/Hepatology elective, along with other learners in the Department of Medicine and other departments. This also includes hospitals in communities of Central and Southern Illinois.
 3. Provide periodic seminars/educational sessions for the division.
 4. Prepare conferences for the Department of Medicine.

III. Research and Advanced Training 0%

As defined by individual interest and in compliance with Department policy.

IV. Service 80%

A. Professional Services

1. Complete inpatient and outpatient consultations requested by full-time SIU clinical faculty, house staff and community physicians.
2. Develop and maintain professional practice in accordance with departmental policy.
3. A Clinical Full-Time Equivalent (CFTE) of **87.5%** which includes 7.5% clinical teaching. Based on the most recent three year rolling average of the academic MGMA 60th percentile benchmark and CFTE, achieve a minimum target of 5,406 RVUs per year.

Specific Clinical duties include:

- a) Up to 2 half day sessions supporting our Decatur Outreach with Decatur Memorial Medical Center.

B. University, Hospital and Regional Services

1. Participate in University, SIU HC and hospital committees as requested.

MINIMUM QUALIFICATIONS:

Sensitive to the needs of underrepresented minority populations.

Graduate of accredited medical school program.

Graduate of formal specialty training program in Hepatology.

Diplomate of the American Board of Internal Medicine or eligibility for ABIM.

Diplomate of the American Board of Hepatology Medicine or eligibility for Hepatology Board.

Licensed to practice medicine in the State of Illinois or Licensed by the State of Illinois prior to employment.

Experience providing services to multicultural populations

Experience dealing with underrepresented minority populations

DESIRED QUALIFICATIONS:

Experience working in an academic environment, both inpatient and outpatient settings.

ENVIRONMENTAL, HEALTH AND SAFETY RESPONSIBILITIES:

Participates in meetings, training and other environmental, health and safety activities as required by SIU School of Medicine

WORKING CONDITIONS/PHYSICAL DEMANDS:

See attached Physical and environmental Requirements form.

PHYSICAL AND ENVIRONMENTAL REQUIREMENTS

SIU SCHOOL OF MEDICINE

Incumbent: _____ Classification: **Assistant Professor of Clinical Internal Medicine**
 Position No. (if applicable): _____ Department: **Internal Medicine-3MS**

WORK ENVIRONMENT: (Check all applicable environments)

<input checked="" type="checkbox"/> Office	<input checked="" type="checkbox"/> Hospital
<input checked="" type="checkbox"/> Clinic	<input type="checkbox"/> Warehouse
<input type="checkbox"/> Research Laboratory	<input type="checkbox"/> Outdoors
<input type="checkbox"/> Other (Be specific): _____	

PHYSICAL DEMANDS:	Seldom <small>(Performed rarely less than 2% of the time)</small>	Occasionally <small>(Performed less than 25% of the time)</small>	Frequently <small>(Performed 26% to 50% of the time)</small>	Constantly <small>(Performed 51% or most of the time)</small>	N/A
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(Click on the Physical Demands Definitions button at the bottom of the form for a list of physical demands definitions)

Reading	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Writing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Speaking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Close visual acuity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Travel	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hearing - Conversation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Hearing - Other Sounds	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Stooping	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Squatting	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Gross hand manipulation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Fine hand manipulation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Working in dust, fumes, gases, or irritants	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Working at heights	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Working in extreme cold, heat and/or humidity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Working in close quarters	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Climbing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Operating motor vehicles	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sitting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Standing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Walking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Working above shoulder level	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Twisting	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Kneeling	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Pushing or pulling	6 - 10 lbs. <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="radio"/>
Carrying	6 - 10 lbs. <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="radio"/>
Lifting	6 - 10 lbs. <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="radio"/>
Other (Please list): _____	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

I affirm the environmental and physical demands listed on this form are an accurate reflection of the requirements of this position to the best of my knowledge and belief.

I have read, understand and am capable of meeting the physical and environmental demands of this position.

Supervisor Signature: _____
 Date: _____
 Supervisor Name: **Quader, Zafar**

Employee Signature: _____
 Date: _____

Clear

Print

Physical Demands Definitions