POSITION DESCRIPTION
For the period January 1, 2020 through June 30, 2020

NAME:                        TRACK: Non-Tenure

RANK:  Assistant/Associate Professor of Clinical Psychiatry

DEPT/DIVISION:  Department of Psychiatry/Clinical Psychology

POSITION PURPOSE
The incumbent will provide clinical services, conduct research, and participate in program
development in the Division of Child Psychiatry. The incumbent will be responsible for active
participation in the development and delivery of instructional activities to medical students,
residents, fellows and allied health professionals and for service functions related to their
specialty, interest and expertise. The incumbent will provide service to the SIU School of
Medicine and community through maintaining an active outpatient practice and providing
consultation to service agencies as requested and develop research in the areas of the
incumbent’s interest.

FUNCTIONAL RELATIONSHIPS
The incumbent will report to the Chief of the Division of Clinical Psychology who reports to the
Chair of the Department of Psychiatry.

DUTIES AND RESPONSIBILITIES
Demonstrates, by actions, commitment to the mission and the behavioral standards of SIU
School of Medicine. Provides excellent service to both internal and external customers through
collaboration and partnership; compassion and respect; integrity and accountability; diversity
and inclusion; as well as continuous learning and improvement.

ADMINISTRATION – 5%
• Perform administrative duties regarding Division of Clinical Psychology as assigned.
• Serve on department, university and hospital committees as assigned.
• Participate in department and division meetings, including, but not limited to: grand
rounds presentations, journal club and research discussions.
• Maintains confidentiality of department and patient information.
• Performs assigned work safely, adhering to established departmental safety rules and
practices; reports to supervisor, in a timely manner, any unsafe activities, conditions,
hazards, or safety violations that may cause injury to oneself, other employees, patients
and visitors.
• Performs other related duties as required.
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TEACHING – 15%
- Participate in the teaching of medical students, residents, and fellows as assigned.
- Participate in the development of educational curriculum as assigned.
- Serve as psychotherapy supervisor.
- Participate in psychiatry grand rounds and resident presentations.
- Present psychiatry grand rounds annually
- Provide mentoring to Department of Psychiatry residents and fellows.

RESEARCH – 10%
- Develop a line of research in child and adolescent psychiatry.
- Collaborate with other psychology and child faculty in research endeavors.
- Participate in grants and/or clinical trials as available.
- Maintains current SCRIHS certification.
- Maintains ongoing literature research in areas of interest and areas necessary to maintain high quality clinical practice.

CLINICAL SERVICE – 70%
- Provide consultation and psychological testing requested by SIU clinical faculty, house staff, hospital medical staff, and community physicians within area of professional specialty.
- Provides outpatient services to patients in accordance with SIU HealthCare policy.

ENVIRONMENTAL, HEALTH AND SAFETY RESPONSIBILITIES
Participates in meetings, training and other environmental, health and safety activities as required by SIU School of Medicine.

WORKING CONDITIONS/PHYSICAL DEMANDS
See attached Physical and Environmental Requirements form.

REQUIRED QUALIFICATIONS
- Doctoral degree (PhD or PsyD) in clinical psychology, health psychology, counseling psychology or related field.
- Completion of appropriate and relevant post-doctoral training.
- Licensure or eligibility for licensure as a Clinical Psychologist by the State of Illinois.
- Sensitive to the needs of underrepresented minority populations.
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DESIREABLE QUALIFICATIONS

- Experience in cognitive behavioral therapy.
- Specific experience in behavioral medicine/health psychology, including psychological assessment, cognitive-behavior therapy, relaxation techniques, desensitization, behavioral preparation for procedures.
- Knowledge and skill in assessment, consultation and treatment of the psychosocial problems associated with health and general psychiatric issues.
- Ability to manage and coordinate psycho-educational and therapeutic group services for patients.
- Ability to design, conduct and follow protocols for research and evaluation projects.
- Skill in oral and written communication.
- Skill in interpersonal relations.
- Ability to understand and demonstrate highly ethical professional behavior.
- Ability to work well with other professionals and to communicate effectively with multidisciplinary team members.

Faculty Member

Division Chief

Chairman

Date

Date

Date
PHYSICAL AND ENVIRONMENTAL REQUIREMENTS
SIU SCHOOL OF MEDICINE

Incumbent: ____________________________  Classification: Assistant/Associate Professor of Clinical Psychiatry
Position No. (If applicable): ____________________________  Department: Psychiatry-SMS

WORK ENVIRONMENT: (Check all applicable environments)
- [X] Office
- [X] Hospital
- [ ] Clinic
- [ ] Warehouse
- [ ] Research Laboratory
- [ ] Outdoors
- [ ] Other (Be Specific): ____________________________

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<th>PHYSICAL DEMANDS:</th>
<th>Seldom (Performed rarely less than 2% of the time)</th>
<th>Occasionally (Performed less than 25% of the time)</th>
<th>Frequently (Performed 26% to 50% of the time)</th>
<th>Constantly (Performed 51% or most of the time)</th>
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I affirm the environmental and physical demands listed on this form are an accurate reflection of the requirements of this position to the best of my knowledge and belief.

I have read, understand and am capable of meeting the physical and environmental demands of this position.

Supervisor Signature: ____________________________  Date: 01/10
Supervisor Name: ____________________________

Employee Signature: ____________________________  Date: ____________________________
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