POSITION DESCRIPTION
For the period February 17, 2020 through June 20, 2021

NAME: [Redacted]       FLSA Status: Exempt
RANK: Assistant Professor of Emergency Medicine
DEPARTMENT/DIVISION: Department of Emergency Medicine

GENERAL DUTIES
This is an academic position in the practice and teaching of Emergency Medicine to medical students, residents and allied health professionals. They will also serve as Assistant Emergency Medicine Services (EMS) Director for Hospital Sisters Health System (HSSH) St. John’s Hospital.

ORGANIZATIONAL RELATIONSHIP
This person will report directly to the Chair of the Department of Emergency Medicine.

CHARACTERISTIC DUTIES AND RESPONSIBILITIES

Demonstrates, by actions, commitment to the mission and the behavioral standards of SIU School of Medicine. Provides excellent service to both internal and external customers through collaboration and partnership; compassion and respect; integrity and accountability; diversity and inclusion; as well as continuous learning and improvement.

The following information is intended to be representative of the work performed by incumbent in this position and is not all inclusive. The omission of a specific duty or responsibility will not preclude it from the position if the work is similar, related, or a logical extension of position responsibilities.

I. Teaching 20%
   A. Carry out delegated responsibilities concerning the instruction of medical students in the disciplines of emergency medical services as well as general medical care. This includes: participation in and direction of conferences and seminars; bedside teaching of emergency medicine; instruction in the simulation and skills laboratory; and bedside procedure instruction.
   B. Act as a role model for the house staff and provide instruction during conferences and in the emergency department.
   C. Provide oversight for the emergency medicine rotations.
   D. Develop and implement student electives and continuing medical education in the area of emergency medicine.

II. Administrative 20%
   A. Serve as Assistant Medical Director for EMS services at HSSH St. John's Hospital.
   B. Assist the Medical Director of EMS services in the following:
      1. Develop and maintain all aspects of the EMS program
      2. Evaluate paramedics practice with ride-a-long observation
      3. Participate in EMS run review process
      4. Perform instruction in related EMS educational programs such as CCEMTP
C. Assist in the development and implementation of EMS curricula in Emergency Medicine

III. Research 10%

A. Initiate clinical and educational research efforts.

B. Work to obtain funding for support of research and education.

IV. Service 50%

A. Provide a role model as practitioner for students and residents by maintaining a practice of high quality in emergency medicine.

B. Provide consultative and/or diagnostic service to house staff and other physicians.

C. Participate in assigned departmental, medical school and hospital committees.

REQUIRED QUALIFICATIONS

Sensitive to the needs of underrepresented minority populations

MD license

Able to be licensed in the State of Illinois

Successful completion of an Emergency Medicine residency

Board-Certified or Board-Eligible in Emergency Medicine

DESIRED QUALIFICATIONS

Completion of EMS Fellowship or EMS Board Certified/EMS Eligible

ENVIRONMENTAL, HEALTH AND SAFETY RESPONSIBILITIES

Participates in meetings, trainings and other environmental, health and safety activities as required by SIU School of Medicine.

WORKING CONDITIONS

See attached Physical and Environmental Requirements form

_____________________________________________ Date
Assistant Professor of Clinical Surgery
Department of Emergency Medicine

Christopher McDowell MD MEd Date
Associate Professor and Chair
Department of Emergency Medicine

Date
## Physical and Environmental Requirements

**Incumbent:**

**Classification:** Assistant Professor of Emergency Medicine

**Position No. (if applicable):** SMS.FA.60387.001

**Department:** Emergency Medicine-SMS

### Work Environment:

- **Office**
- **Hospital**
- **Clinic**
- **Research Laboratory**
- **Other (Be Specific):** ○
- **Warehouse**
- **Outdoors** ○

### Physical Demands:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Seldom (Performed rarely less than 2% of the time)</th>
<th>Occasionally (Performed less than 25% of the time)</th>
<th>Frequently (Performed 26% to 50% of the time)</th>
<th>Constantly (Performed 51% or most of the time)</th>
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<td>Working in dust, fumes, gases, or irritants</td>
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<td>Working in extreme cold, heat and/or humidity</td>
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I affirm the environmental and physical demands listed on this form are an accurate reflection of the requirements of this position to the best of my knowledge and belief. I have read, understand and am capable of meeting the physical and environmental demands of this position.

**Supervisor Signature:**

Christopher McDowell, MD

**Employee Signature:**

HR-019SS

01/10